Automation for Education with OnTask

ONTASK
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Between paperwork and tending to student fulfillment, faculty and staff at many schools and universities are short on time and resources. Help them succeed with OnTask.

Problem

The staff at your institution are too busy processing administrative and HR paperwork to focus on strategy and student support. Meanwhile, faculty members are struggling to get responses on things like course evaluations and to keep up with necessary paperwork like progress reports. How can your institution provide resources to staff, faculty and students without breaking the bank?

Solution

OnTask's Education Automation solution is designed to help any and all departments across your campus that struggle with paperwork and productivity. As a scalable workflow automation tool, OnTask can be used to solve for one or many of your processes, with easy-to-build workflows and customizable templates to help you get started faster.
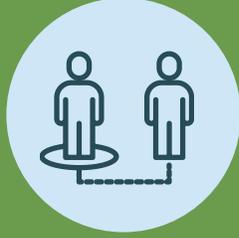
Educational Process Automation

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Our Customers Use OnTask to Automate:

New Student Registration

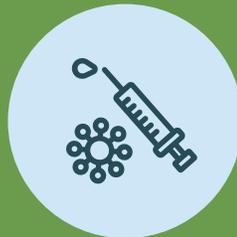**Staff and Faculty Onboarding**

Applications

Course Evaluations

Vendor Contracts

Employee Contracts

Vaccination Tracking

Academic Honesty Reports

Transcript Requests

Features

✓ **Fillable Web Forms** - Collect information and documents from students, vendors, or staff with easy file upload fields accessible from any device.

✓ **Pre-built Templates** - Get started quickly using OnTask's library of pre-built, fully customizable templates for educators.

✓ **Secure eSignatures** - Collect legally-binding signatures on things like vendor invoices, permission slips, staff onboarding paperwork, and more.

✓ **Automated Emails** - Automatically send email notifications and reminders for paperwork that needs to be reviewed, signed, and submitted.

✓ **Workflow & Document Tracking** - Gain visibility into the status of your processes with easy dashboard tracking.

Benefits

✓ **Saved Printing Costs** - Increase ROI and save on costs related to printing, scanning, and faxing physical documents.

✓ **Shorter Turnaround Times** - Enjoy faster signatures and document returns using our user-friendly interface.

✓ **Ensured Campus Compliance** - HIPAA, FERPA, SOC 2, & CCPA compliant to make campus safety simple.

✓ **Enhanced Employee Retention** - Give employees the room to focus on what matters most, instead of drowning in paperwork each day.

✓ **Boosted Student Experience** - Easily automate repetitive tasks to give educators more time to spend with students.

SCHEDULE DEMO

Help Your Campus Succeed

Allow students, faculty, and staff to get the most out of their experience using automation from OnTask.

info@ontask.io | ontask.io